



Microsoft Excel 2019

Automating Data Extraction and Cleaning with Power Query



A Division of GIL Consultancy Pte Ltd
Building Foundations for Excellence

In a data-driven economy, obtaining the right and accurate data or clean data is key to any operation and project. Are you being bogged down by the tedious work of extracting data and ensuring the data is accurate and appropriate for your analysis?

Did you know that there is a quick and efficient way you can get what you need automatically without worrying about creating Excel formulas or handling Excel functions, saving you much valuable time, enabling you to spend more time to work on your analysis and report? Introducing Excel 2019 Power Query in Microsoft Office!

Excel 2019 Power Query is a data transformation and data preparation engine and it comes with a graphical interface for getting data from sources, such as, from a web page, Access database, or CSV to name a few. It has an Excel Power Query Editor prepare or clean up your data easily such as removing a column, filtering rows, changing text case, or trimming. It can even merge, append, group by, pivot, and unpivot. What's the best part about all these? With Excel Power Query, it can all be automated! What you need is only a few clicks away.

Using Microsoft Excel 2019 Power Query, you can perform the general extract, transform, and load (ETL) processing of data. A time saver for anyone working with data.

This Excel 2019 Automating Data Extraction and Cleaning with Power Query course is also suitable for Microsoft Office 2016 users.

This Course is For

For anyone who works with raw data and need to ensure that the given data is clean and accurate for analysis and report generation in Excel 2019.

Public Sector: Division 1, 2 & 3
Private Sector: Applicable to All

Duration

1 Day (7 hours)

Course Fee (after GST)

\$\$385.20

Check the website for up-to-date course details and pricing



Certificate of Attendance will be given subject to 90% attendance.



No Exam! Ample hands on practice to master lessons taught.



Local native speaking Trainers with more than 20 years of experience

Register now:

E-mail/Fax with Registration form

Online Sign Up via our website here

Via HRP / ACE System*

Call Us 6423-1183

*For government ministries on HRP or ACE portals inform your Training Coordinator of our Course Code: **OKEPQ9** and Course Date. Be sure to inform them that the Training Provider is **Oaks Training c/o GIL Consultancy**

Course Track

