

Essential Digital Skills Smartphone



A Division of GIL Consultancy Pte Ltd
Building Foundations for Excellence

You have a smartphone but do you know you can use it beyond just making phone calls, SMSes, basic chatting and watching Youtube videos? There are many more aspects where it can help you improve your quality of life. Do you know how? When you go online, do you know how to stay safe and not fall victim to scams and fake information?

This 1-day programme provides you with more time to get familiar with helpful features and apps. It will empower you to use your smartphone with more confidence and remain safe while adapting to your surrounding in an ever evolving Smart Nation. It will also open your world to many more activities! Covered in a fun, moderate and relaxed pace to help you learn better.

This Course is For

Those with with zero to little knowledge or experience in using the mobile phone (Smartphone). Also suitable for those who do not feel confident in using their smartphones.

Public Sector - Div. 1, 2 & 3
Private Sector - Applicable to All

Duration

1 Days (7 hours)

Course Outline

- Getting to know your smartphone and settings
- Connecting to the Internet (Wifi / When Overseas)
- Manage your contacts
- How to use SMS
- Phone Calendar (Scheduling / Appointment reminders)
- Getting to know Google Play Store
- Essentials of WhatsApp (Stay connected with friends and colleagues)
- All about QR Code
- Finding Your Way and Getting There
- How to Stay Safe (Know what is Real and what is Fake)
- Making Online Payments with Confidence
- Getting Connected to Government e-Services
- Q&A Time!

This course requires the following

Bring your own Smartphone (Android or iPhone)

Course Fee (after GST)

\$\$267.50

Check the website for up-to-date course details and pricing



Complimentary refreshments will be provided for morning and afternoon tea break.



Certificate of Attendance will be given subject to 90% attendance.



No Exam! Ample hands on practice to master lessons taught.



Local native speaking Trainers with more than 20 years of experience

Register now:

E-mail/Fax with Registration form

Online Sign Up via our website here

Via HRMS-2 / ACE System*

Call Us 6423-1183

*For government ministries on HRMS-2 or ACE portals inform your Training Coordinator of our Course Code: **VTLOKDSSE** and Course Date. Be sure to inform them that the Training Provider is **Oaks Training**