



Microsoft

# Excel Power Macro

Exploring the Power of Macro



A Division of GIL Consultancy Pte Ltd  
Building Foundations for Excellence

This is a 2 day course that explores the various features in Excel from basic cells formatting to more challenging Pivot Table. Understanding the importance of recording macro in the "right way" that makes it works and to appreciate the concept of coding.

This course is designed for users with zero programming knowledge but with comprehensive knowledge of Excel and wish to explore the possibility of automating the processes in Excel with a click of a button.

## This Course is For

Learners who have completed Basic, Intermediate and Advanced Excel training OR a power user of Excel

## Software version:

2013 or 2016

## 2019 Dates

Feb : 25-26 | Mar : 18-19

## Course Fee (after GST)

# \$385.20

*Check the website for up-to-date course details and pricing*

## Course Outline

- 1) To appreciate the concept of automation in Excel.
- 2) To explore the features in Excel that can be automated.
- 3) To record Macro that will actually work.
- 4) To understand and know what is coding.



Refreshment will be provided for morning and afternoon tea break.



Certificate of Attendance will be given subject to 90% attendance.



No Exam with more hands on on Improvised and up-to-date syllabus



Local native speaking Trainers with more than 20 years of experience

## Register now:

E-mail/Fax with Registration form

Online Sign Up via our website here

Via HRMS-2 / ACE System\*

Call Us 6423-1183

\*For government ministries on HRMS-2 or ACE portals inform your Training Coordinator of our Course Code: **VTLOKEPM6** and Course Date. Be sure to inform them that the Training Provider is **Oaks Training**



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